



*Homeless Animal Rescue Team  
of Maine*

## ***Code of Conduct for Volunteers***

- Support the mission, goals, and efforts of HART with a positive, cooperative attitude.
- Bring your best skills and abilities to your volunteer work.
- Exercise caution and common sense when dealing with shelter animals.
- Treat all animals with kindness and respect.
- Treat others as you wish to be treated.
- Promote goodwill by handling contacts with shelter staff/volunteers, and visitors, in a spirit of respect, courtesy and cooperation.
- Correct, when possible, misleading or inaccurate information and representations made by others concerning HART policies, practices, and procedures.
- Maintain confidentiality of all information received while at the shelter, written or verbal, pertaining to animals or people.
- Observe all safety and security rules in the performance of volunteer job duties.
- Avoid engaging in any conduct that could be perceived as a conflict of interest.
- Engaging in the following conduct could result in dismissal from HART as a volunteer:
  - Uncooperativeness with other volunteers, shelter management, or the Board of Directors.
  - Theft of HART property or funds.
  - Negligent or intentional destruction of HART property.
  - Violation of any safety rules or endangering the health or safety of any person or shelter animal.
  - Participation as a shelter volunteer while under the influence of alcoholic beverages or illegal drugs.
  - Harassment, intimidation, discourtesy, abusive language or behavior to fellow volunteers or the public will not be tolerated under any circumstances.

***HART's mission is to provide refuge, comfort, and medical attention to cats and kittens that have been surrendered, abandoned, injured, or abused, and to place them in loving, carefully-chosen homes.***



Adopted January 20, 2009